

EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

Name of 'proposal' and how has it been implemented (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	Saturation Policy – Brick Lane
Directorate / Service	CLC, Community Safety, Environmental Health (Commercial)
Lead Officer	David Tolley
Signed Off By	

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
1	Overview of Proposal		
a	Are the outcomes of the proposals clear?	Yes	<p>This report presents a draft saturation policy for the Brick Lane area for consultation. Under the Licensing Act 2003, the Council is able to introduce saturation policies, where there is a combined impact or cumulative effect of licensed premises on one or more of the licensing objectives (crime and disorder, the protection of children from harm, public safety and public nuisance). To develop a policy, it is required to identify an area where a saturation policy is exercised (Cumulative Impact Zone) and evidence to justify a policy.</p> <p>The report includes the context, evidence and justification for adoption of a saturation policy for the area and the process required for implementation. If a policy is endorsed by the</p>

			<p>Council, relevant stakeholders must be consulted. If the consultation responses support the introduction of a saturation policy, the Council will introduce a policy that allows the Council to impose a measure to control licence granting in the Cumulative Impact Zone (Zone).</p>
b	<p>Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?</p>	Yes	<p>If a saturation policy is introduced after consultation, the policy would allow the Council to reject certain licence applications that would otherwise increase the cumulative effect of licensed premises in the Cumulative Impact Zone.</p> <p>The power granted by the policy would enable the Police and the Council to further control and manage the problems, including crime and disorder, public safety and public nuisance, currently occurring in the area.</p> <p>Residents and visitors in and around the Zone would be benefited by a safer environment facilitated by the policy and continuing community safety activities by partners including the Police and the Council.</p> <p>Ward level equalities data exists and has informed the development of this policy proposal. Equalities data on victims of crime and asb also exists and has also been used to inform the policy. Existing businesses in the Zone will continue to operate as normal even after the introduction of a Cumulative Impact Zone. They would also benefit from a safer environment facilitated by the policy and other community safety activities.</p>
c	<p>Is there a narrative in the proposal where NO impact has been identified? Please note – if a Full EA is not to be undertaken based on the screen or the fact that a proposal has</p>	No	<p>This policy is still a draft and subject to public / stakeholder consultation. Only when the consultation is complete can the Council finalise its position regarding equalities impact. However, it is likely that the majority of impacts resulting from</p>

	not been 'significantly' amended, a narrative needs to be included in the proposal to explain the reasons why and to evidence due regard		this policy will be positive on the health, safety and quality of life of protected groups.
2	Monitoring / Collecting Evidence / Data and Consultation		
a	Is there reliable qualitative and quantitative data to support claims made about impacts?	Yes	A full analysis supports the strategy. The consultation process will provide further information. There is data available on the protected characteristics at a local level but the quality of this does vary by crime or ASB incident type.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	This has informed the legislation that the policy seeks to use.
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	The Police and community safety support services and relevant partners have been engaged in the development of this policy proposal. A local consultation process with residents and business in the area impacted by the policy will be held, if the Council supports this draft policy.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	NA	A consultation process will be held, if the Council supports this draft policy.
3	Assessing Impact and Analysis		
a	Are there clear links between the sources of evidence (information, data etc) and the interpretation of impact amongst the nine protected characteristics?	Yes	
	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	
b	Has the assessment sufficiently considered the three aims of the Public Sector Equality Duty (PSED) and OTH objectives?	Yes	
4	Mitigation and Improvement Action Plan		
a	Is there an agreed action plan?	NA	The proposal is for consultation at this stage
b	Are all actions SMART (Specific, Measurable, Achievable, Relevant and Time Bounded)	NA	The proposal is for consultation at this stage

c	Are the outcomes clear?	NA	The proposal is for consultation at this stage
d	Have alternative options been explored	NA	The proposal is for consultation at this stage
6	Quality Assurance and Monitoring		
a	Are there arrangements in place to review or audit the implementation of the proposal?	NA	Yes
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	NA	The proposal is for consultation at this stage
7	Reporting Outcomes and Action Plan		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	NA	The proposal is for consultation at this stage
8	Sign Off and Publication		
a	Has the Lead Officer signed off the EA? Please note – completed and signed off EA and Quality Assurance checklists to be sent to the One Tower Hamlets team	Yes	

Any other comments	<p>This report presents a draft saturation policy for the Brick Lane area for consultation. Under the Licensing Act 2003, the Council is able to introduce saturation policies, where there is a combined impact or cumulative effect of licensed premises on one or more of the licensing objectives (crime and disorder, the protection of children from harm, public safety and public nuisance). In order to implement a policy, the area where the saturation policy will apply must be clearly identified (Cumulative Impact Zone) along with the evidence to support the need for the policy.</p> <p>If a policy is endorsed by the Council, relevant stakeholders will be consulted. If the consultation responses support the introduction of a saturation policy, the Council will introduce a policy that allows the Council to impose a measure to control licence granting in the Cumulative Impact Zone (Zone).</p> <p>In the event that a saturation policy is formally proposed following the consultation process, a full equality analysis will be undertaken.</p>

Signature		Date	
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Please keep this document for your records and forward an electronic version to the One Tower Hamlets Team

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